

**Georgetown Water Department**

**Board of Water Commissioners Meeting**

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 Minutes Recorded

Meeting Date: July 11, 2022

Meeting Location: Water Office

 1 Moulton St. Georgetown, MA

**Attendance:**

Board of Water Commissioners (BWC): Steve King (Chairman), Jeff McClure, Nick Lawler

Georgetown Water Department (GWD) Staff: Marlene Ladderbush (Utility Director), Stacie Melchin (Water Clerk)

Minutes keeper: Stacie Melchin

**Preliminary Matters:**

Meeting called to order by Steve King @ 7:02pm

**Water Department**

Agenda Item No.1

**FY23 Financials**

Marlene reported to the BWC that financials are following the budget besides the expected exception of the WTP. Marlene noted to the board that the final warrant for the FY23 fiscal year has been submitted to the Town Hall Accountant.

Marlene alerted the board that the meter upgrade program will re-start again with the beginning of the new fiscal year.

The board was also made aware by Marlene that the water ban was officially lifted and will remain voluntary for the residents. Once the water ban is back in place, Marlene plans to publicize the information to all Georgetown residents.

Agenda Item No.2

**Capital Projects Update**

Marlene has announced to the board that the COC for the dam has been completed and recorded to date.

The board was told by Marlene that she is still awaiting an engineering firm’s report concerning the best method and schedule for well cleanings. Marlene anticipates that Marshall’s well will need a cleaning this upcoming Fall.

The BWC inquired regarding the status of the gate valve replacement/repairs. Marlene stated that Mill Street is completed thus far with the remaining two gate valves to be scheduled in the near future once the BIBA funds are available. The board asked Marlene to inquire what is necessary to release the earmarked funds.

1. Draft Design Memo Discussion

The board and Marlene planned to finalize their comments concerning the Tighe and Bond draft design in order to discuss in detail at the next meeting.

**Utility Director Update**

Agenda Item No.3 (Taken out of order)

**Executive Session**

1. Executive Session #1 under M.G.L., Ch. 30A, Section 21 (a)(3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

**Other Business**

Agenda Item No. 4

**Approval of May 4, 2023 Executive Meeting Minutes**

May 4, 2023 Executive Meeting Minutes tabled for approval pending edits.

Agenda Item No. 5

**Approval of June 13, 2023 Meeting Minutes**

Motion to approve June 13, 2023 Meeting Minutes as amended moved by Nick Lawler

Seconded by Jeff McClure

All in Favor

Vote 3-0

Agenda Item No. 6

**Approval of June 13, 2023 Executive Meeting Minutes**

Motion to approve June 13, 2023 Executive Meeting Minutes moved by Nick Lawler

Seconded by Jeff McClure

All in Favor

Vote 3-0

**New Business**

Agenda Item No. 7

**Next Meeting Date and Adjournment**

Next meeting date set for August 1, 2023 @ 7 pm

Motion to enter into Executive Session #1 under M.G.L., Ch. 30A, Section 21 (a)(3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and not to reconvene to open session moved by Nick Lawler at 7:35pm.

Seconded by Jeff McClure

Roll Call Vote

Jeff McClure- Yes

Nick Lawler- Yes

Steve King- Yes